

SALEM TOWNSHIP BOARD OF SUPERVISORS
Richard Talanca, John Fogg Jr., Steven Fraind
38 Bomboy Lane, Berwick, PA 18603

MINUTES

January 5, 2026, Organization Meeting 6:00 PM

The Salem Township Board of Supervisors met on the above date and time in the Administration Building, 38 Bomboy Lane, Berwick, PA 18603. Present were Vice-Chairman Richard Talanca, Road Master John Fogg Jr., and Supervisor Steven Fraind. Also, present were Zoning Officer Brian Rhone, Road Foreman Ed Fenton, and Manager Amy Evans.

The meeting was called to order at 6:00 PM followed by the Pledge of Allegiance and a prayer.

On motion of John Fogg Jr., seconded by Richard Talanca, Supervisor Steven Fraind was approved as Temporary Chairman.

On motion of John Fogg Jr., seconded by Steven Fraind, Richard Talanca was appointed Chairman of the Board of Supervisors.

On motion of John Fogg Jr., seconded by Richard Talanca, Steven Fraind was appointed Vice-Chairman of the Board of Supervisors.

On motion of Steven Fraind, seconded by Richard Talanca, John Fogg Jr. was appointed Roadmaster.

On motion of Steven Fraind, seconded by John Fogg Jr., the following positions and pay rates were approved:

Non-Uniform:

Amy Evans, Full-time Manager (\$ 83,553.93/annum per contract)
Brian Rhone, Full-time Zoning/Codes Officer (\$ 34.32/hr. per contract)
John Ross, Full-time Zoning/Codes Officer – \$ 23.80
Ginger Peters, Full-time Clerk (\$ 23.81/hr. per contract)
Ed Fenton, Road Foreman (\$ 31.31/hr. per contract)
Christopher Remphrey, Full-Time Road Crew (\$ 26.79/hr. per contract)
Michael Burger, Full-Time Road Crew (\$ 24.74/hr. per contract)
Robert Bogart, Full-Time Road Crew (\$ 24.11/hr. per contract)
Part-Time, Seasonal Employees:

Regular	\$ 9.50
Snow	\$ 9.50
Snow driver	\$ 14.00

Working Supervisor rates to be set by Township Auditors at Organization Meeting on a date to be determined.

On motion of John Fogg Jr, seconded by Steven Fraind, the following positions and/or pay rates were approved as per existing contracts:

Police Department:

Chief Michael McNeal, Full-Time (\$92,248.00 annual salary per contract)
Sergeant Thomas Hegland, Full-Time (\$ 35.94/hr. per contract)
Criminal Investigator Richard Haraschak, Full-Time (\$ 33.44/hr. per contract)
Officer Ray Tonkinson, Full-Time (\$ 32.26/hr. per contract)
Officer Philip Schlegel, Full-Time (\$ 32.26/hr. per contract)
Officer Mike Quaranta, Full-Time (\$ 32.26/hr. per contract)
Officer Joshua Switzer, Full-Time (\$ 32.26/hr. per contract)
School Resource Officer Aaron Lupacchini, Full-Time (\$ 30.34/hr. per contract)
Officer Brandon Batiuk, Full-Time (\$ 30.34/hr. per contract)
Officer Brandon Shultz, Full-Time (\$ 29.70/hr. per contract)
Officer Riley Robinette, Part-Time (\$ 25.86/hr. per contract)
Officer Henry Roote, Part-Time (\$ 25.86/hr. per contract)
Officer Shawn Timbrell, Part-Time (\$ 25.86/hr. per contract)

On motion of Steven Fraind, seconded by John Fogg Jr., the following positions and pay rates were approved:

Crossing Guards:

Katrina Nelmes, Part-Time Crossing Guard – \$ 20.06
Betty Winters, Part-Time Crossing Guard – \$ 20.06
Jean Henry, Part-Time Crossing Guard – \$ 20.06

On motion of John Fogg Jr, seconded by Steven Fraind, the following benefits shall remain in place per employee contracts:

Current Employee Health Insurance – Geisinger Health Plan, Township employee premiums are paid 100% by the Township. For Dependents – the Township pays 85% and the employee pays 15%.

Other Appointments and Rates:

On motion of John Fogg Jr, seconded by Steven Fraind, the following positions were approved as per existing contracts:

Animal Control Officer:

SPCA – Current

Robin Massina, Friends and Ferals – Feral Cat Spay/Neuter Release Program

On motion of John Fogg Jr, seconded by Steven Fraind, the following appointments were approved:

Appoint Right-To-Know Officer:

Amy Evans and the Township Solicitor as an Alternate

On motion of Steven Fraind, seconded by John Fogg Jr., the following appointments were approved:

Appoint Chairman to the Vacancy Board

Mr. John Bower

Elected Auditor: Michael Beck (6 Year Term ending 1-1-2028)

On motion of Steven Fraind, seconded by John Fogg Jr., the following appointments were approved:

Appoint Two (2) Auditors:

Shawn Young

Ed Harris

On motion of John Fogg Jr, seconded by Steven Fraind, the following appointment and rate was approved:

CPA Auditor:

Patricia A. Prociak

Certified Public Accountant

Prociak & Associates, L.L.C.

\$10,500

On motion of Steven Fraind, seconded by John Fogg Jr., the following pay rate was approved:

Elected Tax Collector:

Mrs. Tina Gray – Elected Tax Collector with a rate of 2% for Discount and Face values

On motion of Steven Fraind, seconded by John Fogg Jr., the following appointments and rates were approved:

Appoint Township Solicitor:

Anthony J. McDonald, Esquire – \$250.00/hr. & \$2,500 Retainer

Appoint Planning Solicitor:

Anthony J. McDonald, Esquire – \$250.00/hr. & \$2,500 Retainer

On motion of John Fogg Jr, seconded by Steven Fraind, the following appointment and rate was approved:

Appoint Zoning Hearing Board Solicitor:

Attorney Kevin Tanribilir – \$ 100.00/hr., \$200.00/hr. Appeals, \$ 300.00/hr. Appeals to Commonwealth Court

On motion of Steven Fraind, seconded by John Fogg Jr., the following appointments were approved:

Appoint UCC:

Barry Isett & Associates

Appoint Township Engineer:

Barry Isett & Associates

Peters Consultants, Inc. (Alternate)

On motion of Steven Fraind, seconded by John Fogg Jr., the following appointments were approved:

Appoint Sewage Enforcement Officer:

Barry Isett & Associates

Appoint Flood Plain Administrator

Barry Isett & Associates

Planning Commission will meet on the 4th Thursday of the month at 5:30 pm in the Administration Building (except for November which will be held the 3rd Thursday as needed). Each member in attendance shall receive \$ 150.00 per meeting.

On motion of Richard Talanca, seconded by Steven Fraind, appointment of John Fogg Jr. to the Planning Commission for a term ending 12-31-2029 is added to the Agenda.

On motion of Richard Talanca, seconded by Steven Fraind, the following appointments were approved:

Reappoint Randy Rinehimer for a term ending 12-31-2027

Reappoint Paul Hess for a term ending 12-31-2026

Reappoint Sue Lynn for a term ending 12-31-2029

Appoint John Fogg Jr. for a term ending 12-31-2029

Zoning Hearing Board will meet on the 3rd Tuesday of the month at 7:00 pm in the Administration Building. Each member in attendance receives \$ 150.00 per meeting.

On motion of John Fogg Jr, seconded by Steven Fraind, the following appointment was approved:

Rich Weaver is reappointed for a term ending 12-31-2029.

Shade Tree Commission will meet as needed.

No Appointments to the Shade Tree Commission were necessary.

On motion of Steven Fraind, seconded by John Fogg Jr., the following appointments and pay rates were approved:

Emergency Management Coordinator - Timothy Belles - Current

Deputy Emergency Management Coordinator – Brian Wieners – Current

Each member receives \$250 per quarter

On motion of John Fogg Jr, seconded by Steven Fraind, the following appointments were approved:

Salem Township Fire Company 2026 Elected Officers:

Chief: Lee Smith*

Chief 2: Ken Richards

Assistant Chief: Rich Eyer

Captain: Kevin Richards

Lieutenant: Jon Baltzer

Fire Police Captain: Chris Cashman

President: Chris Cashman

Vice President: Larry Remphrey

Secretary: Scott Winter

Chaplain: Scott Winter

Trustees: Andrew Youlls, Cameron Remphrey, Jake Fetterman

*Fire Chief is not paid as per motion of the Board Jan. 2, 2018

Salem Township Fire Company Relief Association Officers:

President: Rich Eyer

Vice-President: Andrew Youlls

Secretary: Scott Winter

Treasurer: Amy Evans

On motion of Steven Fraind, seconded by Richard Talanca, DPW employees, Codes Officers and John Fogg Jr. shall attend the 2026 Pennsylvania State Association of Township Supervisors Conference, in the Hershey Lodge, Hershey PA and John Fogg Jr. is the voting delegate.

On motion of John Fogg Jr., seconded by Steven Fraind, First Keystone Community Bank was approved to serve as the local depository for the Township's accounts.

On motion of John Fogg Jr., seconded by Steven Fraind, Resolution 1 of 2026 setting the mileage reimbursement rate as 72.5 cents per mile as per the IRS 2025 mileage rate.

On motion of Steven Fraind, seconded by John Fogg Jr., Resolution 2 of 2026 setting the pay for the Tax Collector at 2% of all taxes collected has been approved.

On motion of Steven Fraind, seconded by John Fogg Jr., the follow was approved:

Holidays paid to eligible employees: New Year's Day, Martin Luther King Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving (or the first day of Hunting), Christmas Day for all employees and Birthdays for Union employees. One personal day a year for qualified employees. Paid sick days and vacation days for eligible employees are according to the Personnel Policy.

On motion of Steven Fraind, seconded by Richard Talanca, the following operational hours were approved:

Administration Office hours: Currently Monday through Friday 8:00 AM to 5:00 PM and Department of Public Works hours: Currently Monday through Friday 7:00 AM to 3:30 PM as per Union Contract with hours changing to 6:00 AM to 2:30 PM from Memorial Day to Labor Day with the approval of the Union.

On motion of Steven Fraind, seconded by Richard Talanca, the following Supervisors meeting schedule is approved:

The Board of Supervisors will meet in the Administration Building the 2nd Tuesday of each month at 6:00 PM with the exception of January when they will meet on the 1st Monday as previously approved and advertised.

The Board of Supervisors will meet in the Administration Building the 4th Tuesday of each month for a workshop session if needed. All meetings begin at 6:00 PM as previously approved and advertised with voting taking place when necessary.

The Board of Auditors meeting is to be determined for their Annual Organization Meeting.

On motion of John Fogg Jr., and seconded by Steven Fraind, the Reorganization Meeting was adjourned at 6:19 PM with the Supervisors Meeting immediately proceeding.

Respectfully submitted,

Amy Evans, Manager